Teacher Starter Checklist

☐   1. Receive your login from Admin

☐   2. Login into account - Watch our video tutorial for more support on getting started

☐   3. Check all of your learners are in there and their details are correct - Class dashboard support

☐   4. Download Learner logins from your class dashboard

☐   5. Distribute Learner logins to parents and learners (coincide this with letter and communication going home to parents)

☐   6. Login to the Learner App using one of your Learner's logins and try searching for and reading a book - Watch our Learner tutorial for support

☐   7. View individual Learners profile

☐   8. Practice setting a task for your Learners

☐   9. View the progress of individual learners - Teacher top tips

If you have any feedback or you need support, please get in touch using;

- **Support form on our resources page**
- **email education@readingmate.co.uk**
- **get in touch on Twitter**

reading mate